



A.M. REDDY

Memorial College of Engineering and Technology

Approved by AICTE, New Delhi, Affiliated to JNTUK-Kakinada

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ATLURI MASTAN REDDY EDUCATIONAL SOCIETY, REG. NO. 450/2003

An ISO 9001:2015 Certified Institution

Web : www.amreddyengineering.ac.in

E.mail: principal.amreddyengineering@gmail.com

E-GOVERNANCE POLICY

A M Reddy Memorial College of Engineering & Technology has implemented e- governance to improve good governance through stakeholder participation, transparency, and accountability. The GIET Engineering College provides a number of advantages to its stakeholders. - administration employ information and communication technology (ICT) to assist administrators in processing data and making decisions. E-Services provide wide range of service options. Governance must be participatory, accountable, and transparent for the system to function properly. E- Governance can help to improve transparency. Participation, information dissemination, administrative efficiency, and public services in all aspects of education.

OBJECTIVES:

- Implementing e- governance in various aspects of the institution
- Improving the efficiency of our operation.
- Promoting transparency and accountability
- Achieving paperless institution administration.
- Facilitating online internal and external communication among the institutions various entities.
- Make information readily available.
- Making the institution visible globally.

POLICY:

- E-Governance is utilized in the following areas to provide a sample and efficient governance
- Structure within the institution:
- To Produce Quality Engineering Graduates found to be resourceful and innovative in approach
- With readiness to shoulder challenging assignments in academics with research inculcation

Principal

A.M REDDY MEMORIAL COLLEGE OF
ENGINEERING & TECHNOLOGY
PETLURIVARI PALEM
Narasaraopet (Mdl), Guntur



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- For the convenience of usages, the approach separated into distinct service areas. These operating areas are illustrative, and the organization reserves the ability to implement-governance areas not specifically mentioned here.

WEBSITE:

The college's website should be updated with the most recent information. The website will act as reflection of the college's operations, informing visitors about all activities, important updates, and others pertinent information. This will be handled by a different service provider/web designer, determined by the principal. Furthermore, existing employees should be trained and college-level personal in charge of website management and upkeep should be identified

STUDENT ADMISSIONS:

Admission policy is made by the APSCHE

70% of the admissions are filled by convenor; APEAMCET and the remaining 30% quota of management are filled by the institution in more transparent way specified under:

- Ample publicity is given to students, calling for applications from all the aspiring
- Admission process is automated partially and is completed as per schedule.

ACCOUNTS:

The e-governance can help the accounts department to record and preserve the details like repayments, cash on hand, expenditure report, tracking payments etc.

In additional to the above, ECAP can be used for fee records and hostel details.

ADMINISTRATION DETAILS:

The ECAP allows for easy recording and maintenance of details like preparation of academic calendar section division, creating e certificates, maintaining dairy, fee type, creating user log for students and faculty etc.

LIBRARY:

- The library has a collection of good number of books meeting the requirement of students and faculty. New titles and volumes of text books are added every year continuously by allocating required budget to procure books and journals.

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- Information and Communication Technology has been made an integral part of teaching
- Learning process by converting some of the conventional class rooms into e-class rooms. These rooms have been equipped with LCD projectors, digital boards and audio systems
- NPTEL web courses and video courses are being used by staff and students to enhance their skills.
- E-books and other online resources are accessed through digital library.
- Campus is provided with Wi-Fi facility.
- Computer system, LCD projector and public address system are arranged in all the seminar halls and e-class rooms.
- Exclusive Video conference facility and Board room are arranged.
- Required class rooms, tutorial rooms, seminar halls with good academic ambiance are provided
- Required number of laboratories with the state-of-the-art facilities is provided.
- Required computational facilities with sufficient number of computer and peripherals are available.
- Various skill development centers are arranged a different domain. Various amenities such as canteen, indoor and outdoor game facilities, gym, and health care centre.
- Food courts, food trucks, rest rooms are available in the campus.

EXAMINATION:

We follow University examination scheme 80:20 wherein 80% weight age is given to end semester exam & 20 % weight age is given to internal test. This scheme of continuous assessment ensures proper learning & outcomes. The University scheme provides us with various heads of evaluation such formative assessment. We also calculate course outcomes with direct & indirect assessment methods to ensure effective learning. Assignments, presentations, term work, practical etc. These heads of exams and evaluation enables

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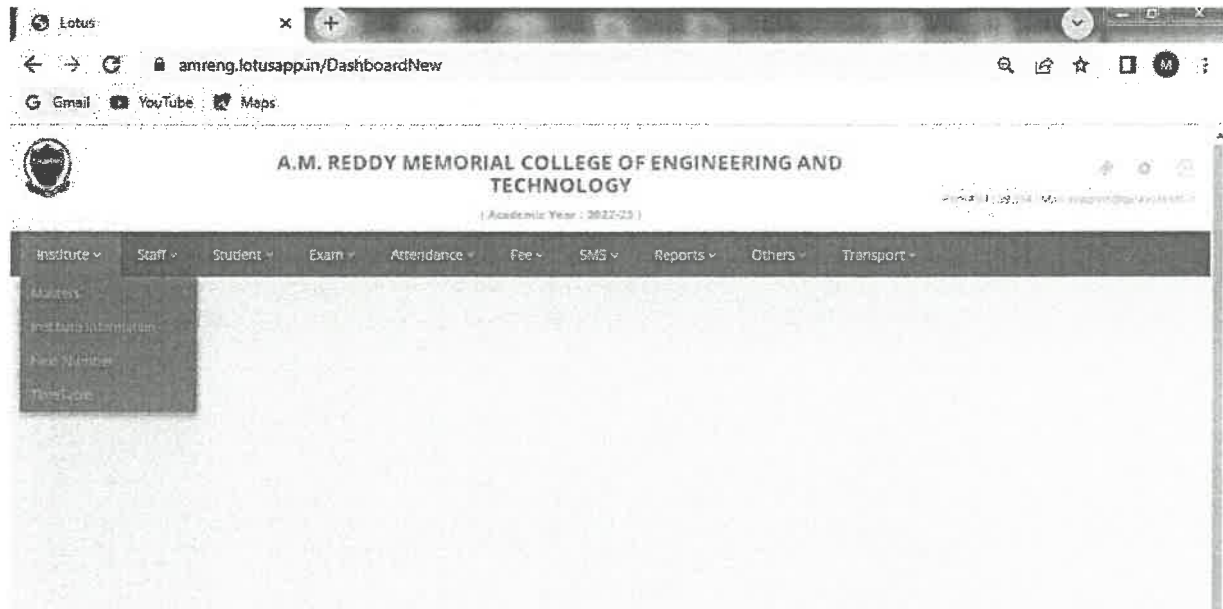
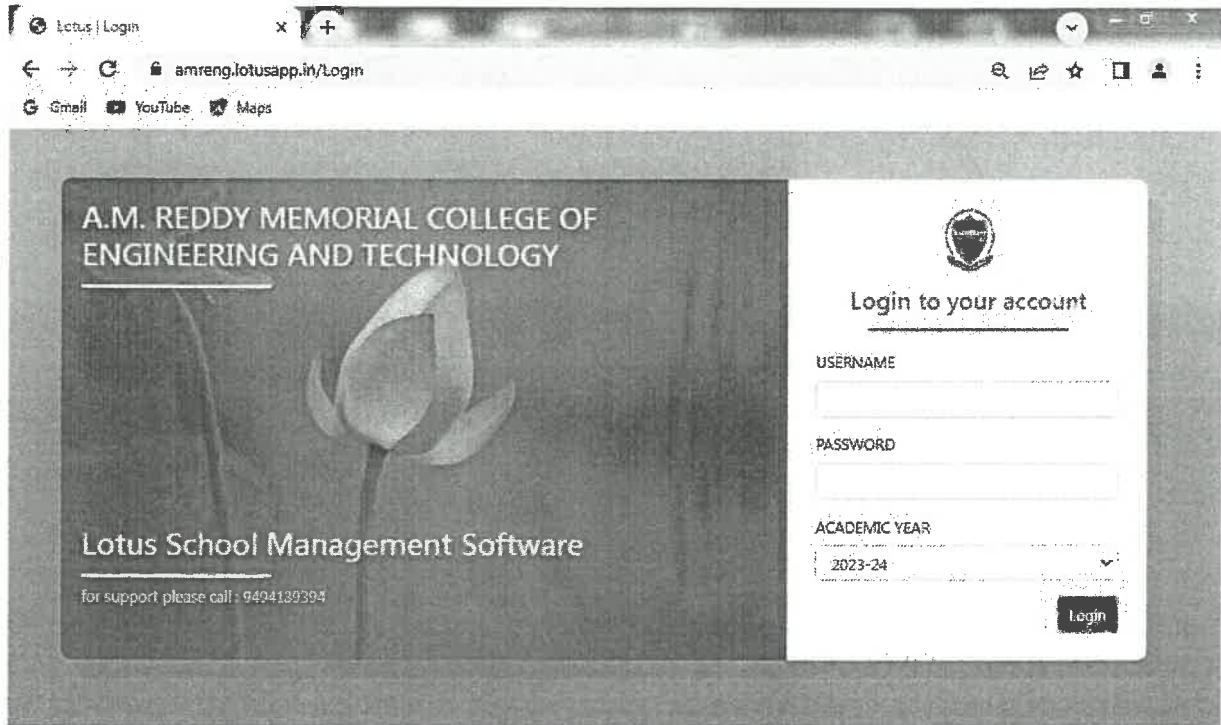


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screen shots of College software Lotus




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Screen Shot Of Staff details in Lotus Software

The screenshot displays the Lotus Software interface for managing staff details. The main window is titled "Create / Modify Staff Details" and contains a form with the following fields:

- * Staff Type**: Dropdown menu
- * Staff Name**: Text input field
- * Mobile**: Text input field
- Date of Birth**: Date picker
- Category**: Dropdown menu (Select Category)
- Designation**: Text input field
- Department**: Text input field
- Qualification**: Text input field
- Emp. Code**: Text input field
- Aadhar No**: Text input field
- Experience**: Text input field
- Bank A/C No.**: Text input field
- Bank Name**: Text input field
- IFSC Code**: Text input field
- Address1**: Text input field
- Address2**: Text input field
- State**: Dropdown menu
- City**: Dropdown menu
- E-Mail**: Text input field

At the bottom of the form are buttons for **SAVE**, **CLEAR**, and **CLOSE**.

In the background, a sidebar menu shows "Institute", "Staff", and "Student" options. Below the menu is a table listing staff members:

Name	Emp. Code
Mr. SK KARIMULLA	
Dr. G. BHASKAR REDDY	
Mrs. G. SHAVANI	
Mr. G. MASTAN REDDY	
Mr. R. SREEKAR CHAND	
Mr. PAVI SANKAR PADURALETTI	
Mr. R. RAJAVARISHNA REDDY	
Mr. SK. MANI MOGO SUBBANI	
Mr. ANJENEYULU NAGAM	
Mr. S. K. GANESH KUMAR PEDAPUDI	
Mr. BRAHMA MERAVALI	

Prathy
Principal

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Screen shot of student fee due Using Lotus Software

The screenshot shows the Lotus software interface for A.M. REDDY MEMORIAL COLLEGE OF ENGINEERING AND TECHNOLOGY. The interface includes a navigation menu with options like Institute, Staff, Student, Exam, Attendance, Fee, SMS, Reports, Others, and Transport. The main content area displays a 'Fee Receipt' for student Dara Ajay Kumar (ID: 20HRM1A0301). The receipt number is 159 and the date is 23-Jan-2024. A table shows a 'Tuition Fee' of 25000 with a due amount of 0. A 'FEE REMINDER' section shows a due amount of 25000, a paid amount of 0, and a balance of 25000. A table below lists receipt details for 10-Nov-2023.

Rec. No.	Date	Fee Type	Amnt.	Dis.	N/Amnt.
167	10-Nov-2023	Tuition Fee	15000	0	10000


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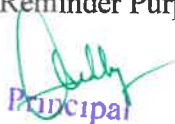
Screen shot of Admission Purpose Reminder using SMS MAA

The screenshot shows the 'Compose Messages' interface in a web browser. The 'Route Type' is set to 'Promo-SenderId'. The 'Sender Name' is 'AMREDDY'. The 'Send To' section has 'Number/Numbers' selected. The 'Message' field contains the text: 'Dear Parent, A.M. Reddy Memorial College of Engineering & Technology, Narasaraopet, courses offered CML/EEE/EDC/CE... Hostel & Transport facility available for boys and girls. Contact: 9590254554/9969123998'. The 'Transactional Templates' dropdown is set to 'Admission Purpose'.

Screen shot of Fee Reminder Purpose using SMS MAA

The screenshot shows the 'Compose Messages' interface in a web browser. The 'Route Type' is set to 'Promo-SenderId'. The 'Sender Name' is 'AMREDDY'. The 'Send To' section has 'Number/Numbers' selected. The 'Message' field contains the text: 'Dear parent: Please clear all the college fee dues as soon as possible. AMREDDY'. The 'Transactional Templates' dropdown is set to 'fee reminder'.

Screen shot of For New Joining Reminder Purpose using SMS MAA


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Screen shot of For Marks Intimation Purpose using SMS MAA

Clear List Unique Nos Count Nos

Message * TEXT Language

Dear Parents warm wishes From ... onwards the regular Classes for ... will start. From A.M. Reddy Memorial College of Engineering and Technology.

Saved SMS select

Transactional Templates For New Joining Students

Entered Characters: 159 Total SMS(s): 1 Max Length: 2460

Send Immediately Schedule SMS

Campaign Name:

Send

Clear List Unique Nos Count Nos

Message * TEXT Language

Dear parent, your Marks sub ... sub ... sub ... Results (Avani) AMREDDY

Saved SMS select

Transactional Templates Student marks

Entered Characters: 138 Total SMS(s): 1 Max Length: 2460

Send Immediately Schedule SMS

Campaign Name:

Send

Screen shot of For Marks Intimation Purpose using SMS MAA

Handwritten signature
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The screenshot shows the Tally software interface. At the top, there are menu options: 'GOLD', 'MANAGE', 'K... ..', 'Y... ..', 'Z... ..', 'G... ..', 'Q... ..', 'E... ..', 'M... ..', 'P... ..'. Below this, there are two columns: 'CURRENT PERIOD' and 'CURRENT DATE'. The 'CURRENT PERIOD' is '1-Apr-23 to 31-Mar-24' and the 'CURRENT DATE' is 'Friday, 30-Jun-2023'. Below these are two columns: 'NAME OF COMPANY' and 'DATE OF LAST ENTRY'. The 'NAME OF COMPANY' column lists 'A.M.Reddy Engineering and Technology 2023-2024', 'A.M. Reddy Educational Society 2023-2024', 'A.M.Reddy Engineering and Technology 2023-2024', and 'A.M. Reddy Memorial College of Pharmacy 23-24'. The 'DATE OF LAST ENTRY' column lists '29-Jan-24', '2-Feb-24', '29-Jan-24', and '6-Feb-24'. A '(c)' is next to the second row. A menu overlay is visible on the right side, listing options: 'MASTERS', 'Create', 'Alter', 'Chart of Accounts', 'TRANSACTIONS', 'Vouchers', 'Day Book', 'UTILITIES', 'Banking', 'REPORTS', 'Balance Sheet', 'Profit & Loss A/c', 'Stock Summary', 'Ratio Analysis', 'Display More Reports', and 'Quit'. At the bottom left, there is a '(c) Connected for online access' message and a list of numbers: '> 24*1900.', '0 45,600', '1> 45600+1870', '2 47,470', '3>'. On the right side, there are buttons for 'Manage Tally' and 'Connect to Tally Server'.

Screen shot For Tally starting page

Screen Shot Of Cash and Day book in Tally Software

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Screen Shot of Receipt Voucher in Tally Software

Particulars		Bank Accounts A.M.Reddy Engineering and Technology 2023-2024 1-Apr-23 to 29-Jan-24 Closing Balance	
		Debit	Credit
Cash-in-Hand			230,42,007.00
Cash			230,42,007.00
Bank Accounts		3,48,976.20	59,82,578.60
AXIS BANK		40,320.00	
CANARA BANK (1175)		1,00,000.00	
CANARA BANK - 2925			59,82,578.60
HDFC BANK (8146)		2,00,000.00	
Union Bank A/C 038111100001486		8,656.20	
Grand Total		3,48,976.20	2,90,24,585.60


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Screen Shot of student fees in Tally Software

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY::KAKINADA

APPLICATIONS

All the principals are intimated that Online Te

- 10-06-2024 DOWNLOAD HALLTICKETS UG AND PG
- 08-03-2024 Approval Lab Examiners for M.Tech/M.Pharm/MB4/MCA I Semester Examinations - FEB 2024
- 01-02-2024 Upload Internal Marks for M.Tech III Semester - DEC 2023 (Upload on or before 03-02-2024)
- 02-01-2024 Upload Internal Marks for M.Pharm III & IV Semester (2021 Admitted Batch) - Dec 2023 (Upload on or before 10-01-2024 (4.00 PM))
- 14-01-2024 Download FINAL PDF for III B.Pharmacy I Semester Internal Marks - DEC 2023

11> 45600+1870
12> 47,470
13>

3:33 PM
06-Feb-23
F17: Configure

Screen Shot of Students Hall tickets in Jntuk Examination Portal

Ledger: Bhukya Manjula Bai IV Year B.Tech Civil 1-Jun-23 to 29-Jan-24

Date	Particulars	Vch Type	Vch No	Debit	Credit
30-06-23	IV Year B.Tech Civil Tuition Fee	Journal	386	37,500.00	
	Jntuk Infratructer			1,850.00 Cr.	
	IV Year B.Tech Civil Special Fee			650.00 Cr.	
				Opening Balance:	
				Current Total:	37,500.00
				Closing Balance:	37,500.00

9 > 24*1900
10 > 45,600
11 > 45600+1870
12 > 47,470
13 >

Principal

F17: Configure

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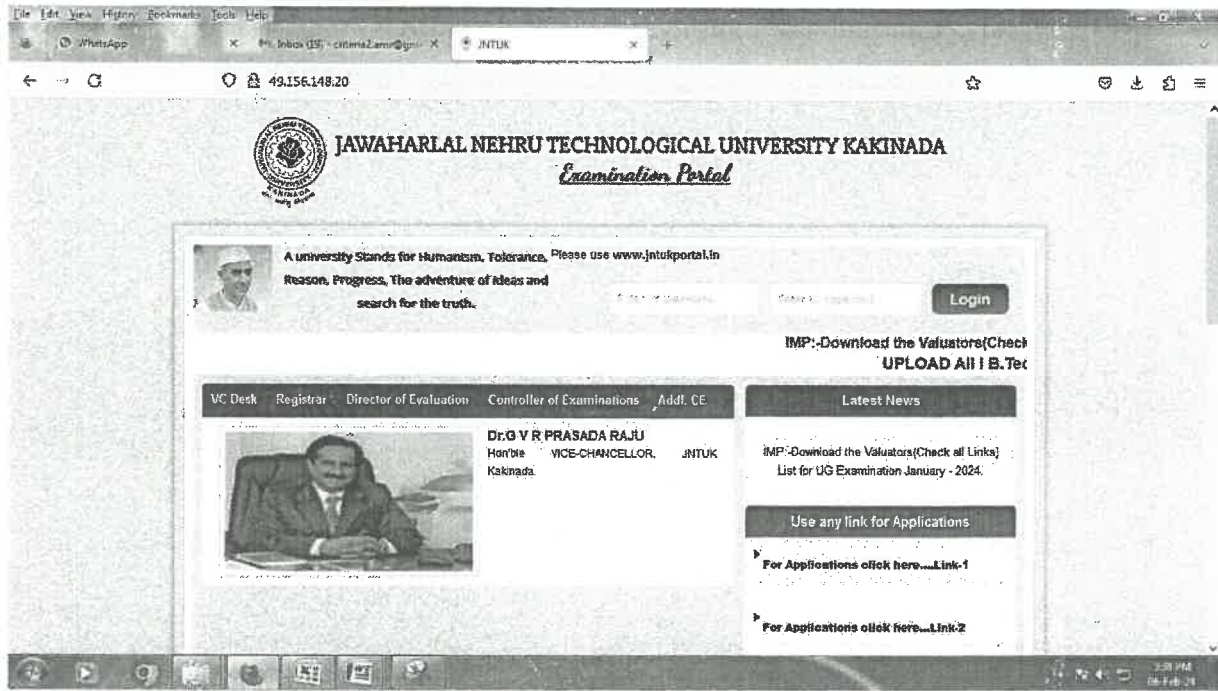
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Screen shot of jntuk examination portal



Screen Shot Of Students Results In Jntuk Examination Portal


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Facilities - A M Reddy M x | (13) WhatsApp x | Inbox (228) - mechanic x | Notifications | JNTU kak x

← → ↻ jntuk.edu.in/category/notifications/

FLASH : 1. 02-02



Jawaharlal Nehru Technological University, Kakinada

Kakinada - 533 003, Andhra Pradesh, India

Effective People Effective Culture

HOME ABOUT JNTUK CHANCELLOR VICE CHANCELLOR ADMINISTRATION ACADEMICS EXAMINATIONS CAMPUS BUILDINGS CONVOCATION

HAPPENINGS

- Notifications
- Tenders
- Sports
- Director, Academic Audit
- Director, Academic Planning
- Director, Admissions
- R & D Notifications
- Workshops & Conferences
- National Service Scheme
- IIP & Training
- Academic Calendars
- Academic Regulations
- Academic Syllabus
- Press Releases
- Tie ups & MoU's
- Gallery

Home → Flash Notifications Scrolling Sports

Notifications

02-02-2024	JNTUK-USC JNTU Kakinada Judo (Men & Women) Teams - Selected Players for the year 2023-24-Reg
02-02-2024	JNTUK-USC JNTU Kakinada Table Tennis (Men) team - Selected Players for the year 2023-24 Reg
29-01-2024	JNTUK - Collection of Robes (Gowns) - X Convocation
29-01-2024	JNTUK - University Sports Council Schedule of JNTUK Judo (M&W) Tournament - Cum University Team Selection Trials for the Academic year 2023-24
27-01-2024	JNTUK-USC JNTU Kakinada Best Physique (Men) Team Selected Players for the year 2023-24
25-01-2024	JNTUK - Academic Planning - Details of College level Internship Nodes Officers & Mentors - Information required urgently

Screen shot of Departments HODs E Mail usage

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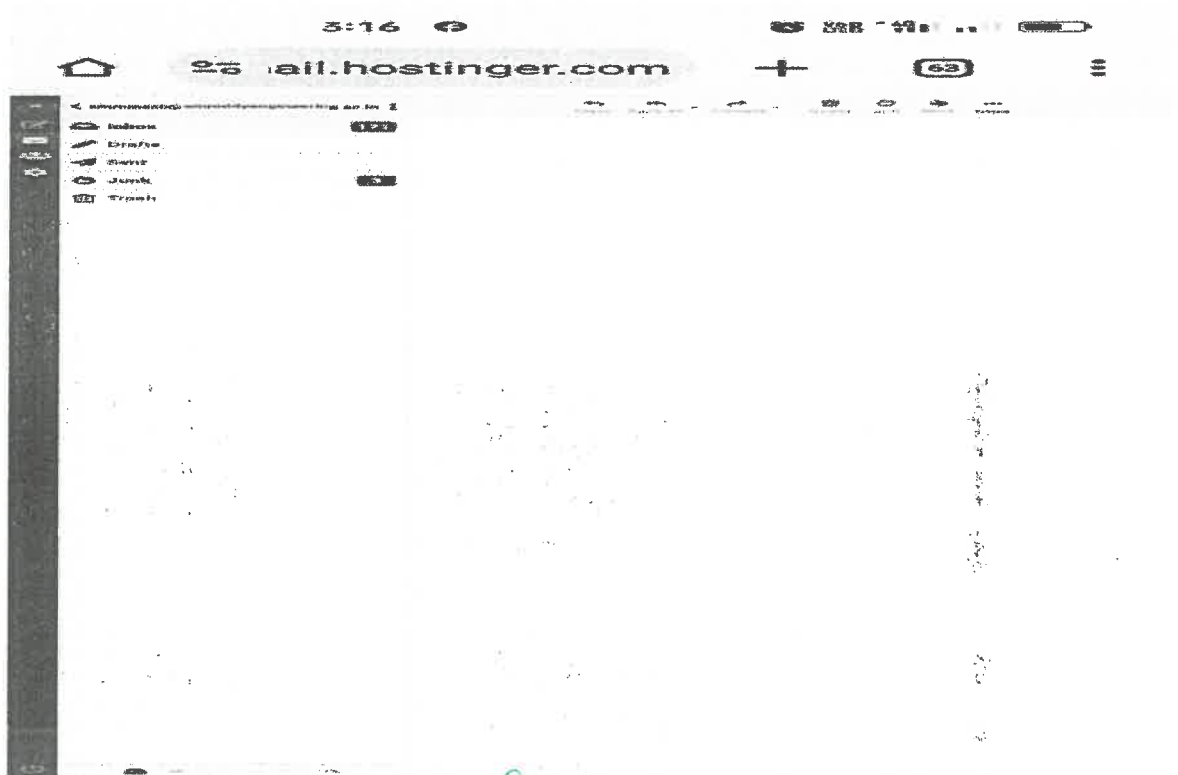
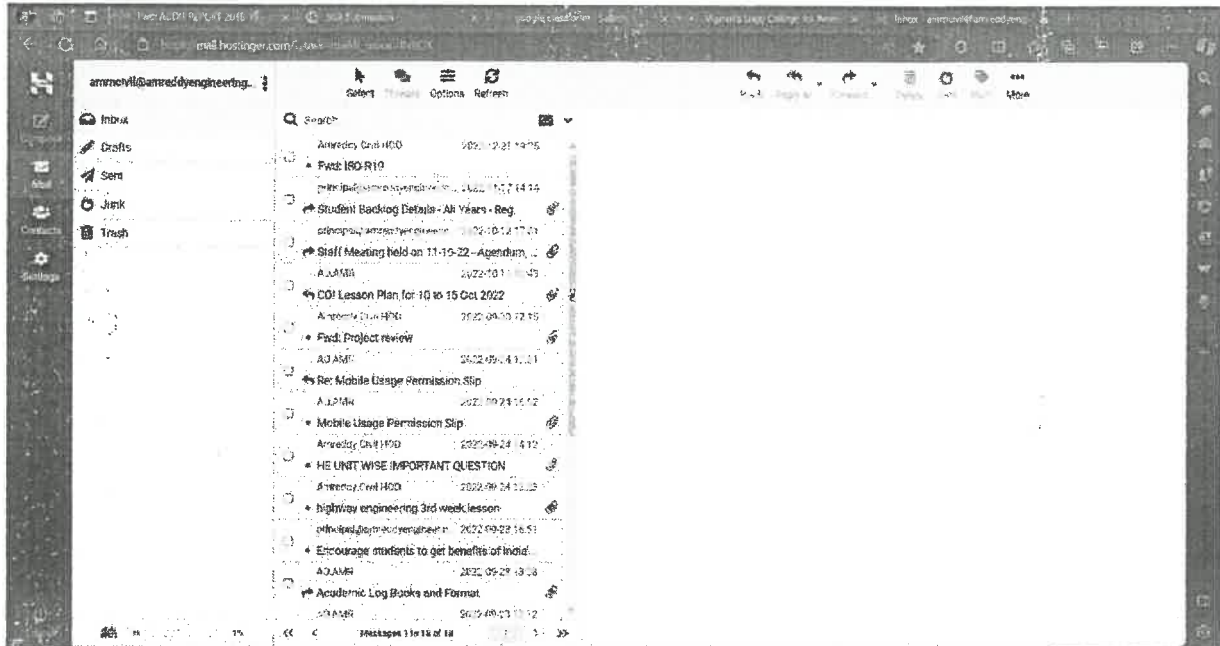
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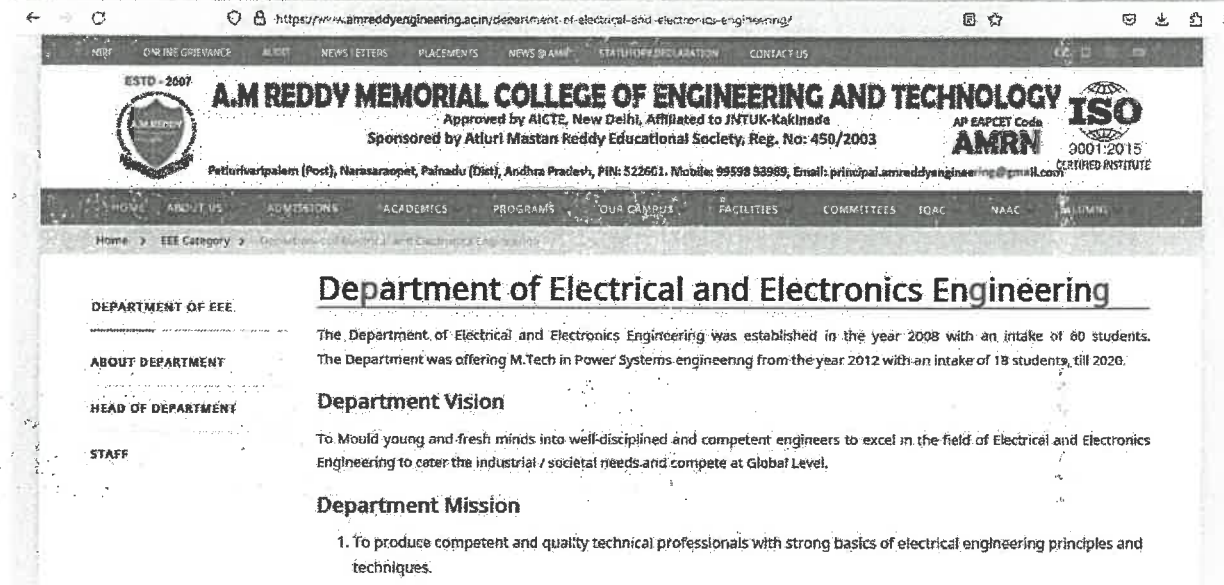
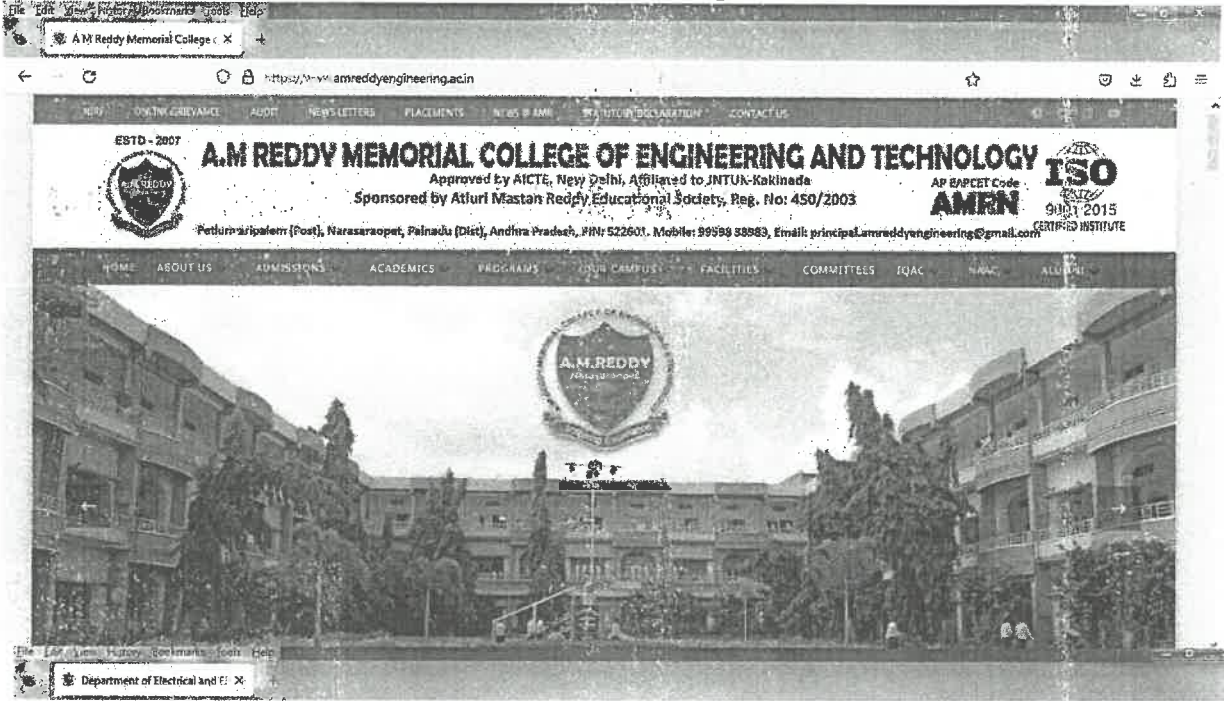
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Screen short of College Site

Screen shot of About Departments



[Signature]
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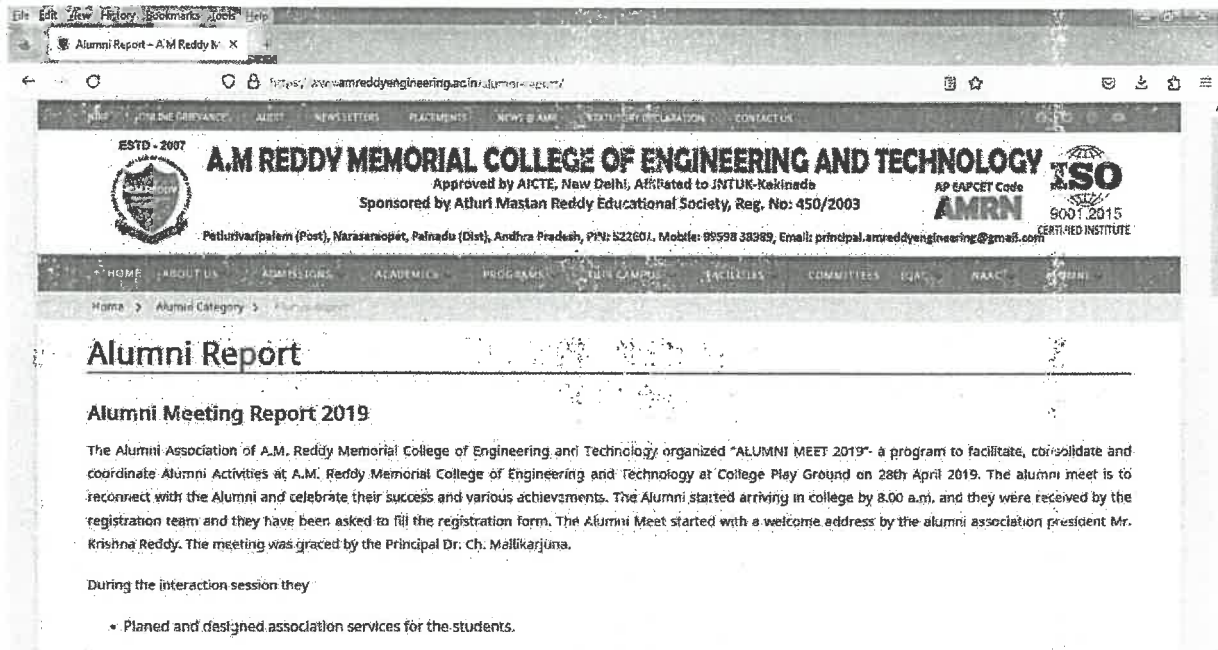


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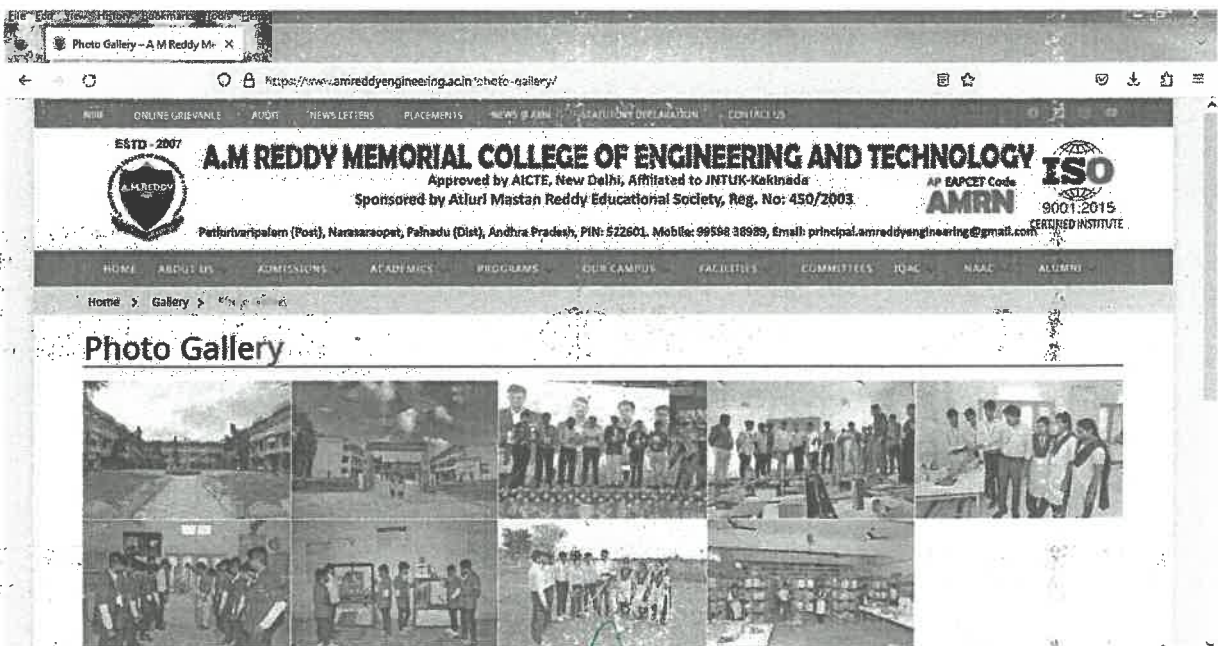
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Screen shot of About Alumni



Screen shot of Events Pictures



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