



# A.M. REDDY MEMORIAL COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE, New Delhi, Affiliated to JNTUK-Kakinada  
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VINUKONDA ROAD, PETLURIVARIPALEM(POST), NARASARAOPET, GUNTUR (DIST), ANDHRA PRADESH, PIN-522601, 08647-247190.

## ADMINISTRATIVE AUDIT SUMMARY SHEET

AY: 2020-2021		Date: 02/06/2021				
S.No	Audit Aspects	Audit Observations	HOD'S INPUT	GRADE	AUDITOR REMARKS	
1	Vision & Mission of the Institution and Governance	Frame work for evolution & Review of vision, mission statements	Yes	A		
2		Frame work for continuous improvement of the governance with involvement of various apex bodies	Yes	A		
3	Student & Faculty ratio as per norms	Student Teacher ratio as per AICTE norms	Yes	A		
4		Teacher cadre ratio(1:2.6)-improvement over previous year	Yes	A		
5		Existence of Qualified and Experienced Teaching faculty	Yes	A		
6	Availability of Infrastructure and facilities	Availability of classrooms-during current year	Yes	A		
7		Availability of Laboratories-during current year	Yes	A		
8		Maintenance of Laboratory Equipments-during current year	Yes	A		
9	Student Participations & Welfare	No.of Students participating in extension activities	100	B		
10		No.of placements of outgoing students	110+5	B		
11		No.of students qualified in competitive examinations	2	B		
12		No.of students undertaking field projects/internships	1	C		
13		No.of students admitted in higher studies	01	B		
14		Existence Fee Reimbursement policy for students	Yes	A		
15	Staff Welfare	Professional body membership fee reimbursed-current year	Yes	A		
16		Performance appraisal conducted for teaching and Non teaching staff-current year	Yes	A		
17		No.of faculty participated in FDP programs	149	B		
18	Facilities to students	Grievance redressal	Yes	A		
19		Collection of books,manuscripts,special reports or any other knowledge resources for library enrichment	Yes	A		
20		E-journals,E-books,database availability	Yes	A		
21		Availability of digital library	Yes	A		
22		Usage of library by faculty, students	Yes	A		
23		Does the institute have facility for sports	Yes	A		
24		Awards and medals achieved in sports events	Yes	A		
25		Whether Institute frequently updated its IT facilities	Yes	A		
26		Availability of Bandwidth of Internet	Yes	A		
27	Budget & Expenses	Budget for Cur.Yr.& actual exp.for prev. Yr. in respect of-	Cur.Yr.Bud			
28		1. Access to library and library automation	Yes	A		
29		2. Maint. Of existing infrastructure	Yes	A		
30		3. Upgradation of IT infrastructure	Yes	A		
31		4. Maint. Of sports facilities and augmentation	Yes	A		
32		5. Faculty professional development	Yes	A		
33		6. Green initiatives and waste management	Yes	A		
34		7. Alternate energy sources	Yes	A		
35		8. Expenditure incurred on maintains of physical facilities excluding salary compounds	267-27L			
36		9. In-house student Scholarships	Yes	A		
<b>Auditory specific Observations:-</b>						
S.No	Observations					
1	Motivate students to exams	qualify in competitive exams				
2						
3	Motivate students to participate in field projects					
4						
5						

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