



A.M. REDDY MEMORIAL COLLEGE OF ENGINEERING AND TECHNOLOGY

ESTD : 2007

Approved by AICTE, New Delhi, Affiliated to JNTUK-Kakinada
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 VINUKONDA ROAD, PETLURIVARIPALEM(POST), NARASARAOPET, GUNTUR (DIST), ANDHRA PRADESH, PIN:522601, 08647-247190.

ADMINISTRATIVE AUDIT SUMMARY SHEET

AY: 2019-2020		Date: 17/06/2020			
S.No	Audit Aspects	Audit Observations	HOD'S INPUT	GRADE	AUDITOR REMARKS
1	Vision & Mission of the Institution and Governance	Frame work for evolution & Review of vision, mission statements	yes	A	
2		Frame work for continuous improvement of the governance with involvement of various apex bodies	yes	A	
3	Student & Faculty ratio as per norms	Student Teacher ratio as per AICTE norms	yes	A	
4		Teacher cadre ratio(1:2:6)-improvement over previous year	yes	A	
5		Existence of Qualified and Experienced Teaching faculty	yes	A	
6	Availability of Infrastructure and facilities	Avalibility of classrooms-during current year	yes	A	
7		Avalibility of Laboratories-during current year	yes	A	
8		Maintenance of Laboratory Equipments-during current year	yes	A	
9	Student Participations & Welfare	No.of Students participating in extension activities	100	B	
10		No.of placements of outgoing students	80+3	B	
11		No.of students qualified in competitive examinations	3	B	
12		No.of studnets undertaking field projects/internships	2	C	
13		No.of studnets admitted in higher studies	-	C	
14		Existence Fee Reimbursement policy for students	yes	A	
15	Staff Welfare	Professional body membership fee reimbursed-current year	yes	A	
16		Performance appraisal conducted for teaching and Non teaching staff-current year	yes	A	
17		No.of faculty participated in FDP programs	151	B	
18		Grievance redressal	yes	A	
19	Facilities to students	Collection of books,manuscripts,special reports or any other knowledge resources for library enrichment	yes	A	
20		E-journals,E-books,database availability	yes	A	
21		Availability of digital library	yes	A	
22		Usage of library by faculty, students	yes	A	
23		Does the institute have facility for sports	yes	A	
24		Awards and medals achieved in sports events	yes	A	
25		Whether Institute frequently updated its IT facilities	yes	A	
26		Availability of Bandwidth of Internet	yes	A	
27	Budget & Expenses	Budget for Cur.Yr.& actual exp.for prev. Yr. in respect of-	Cur.Yr.Bud		
28		1. Access to library and library automation	yes	A	
29		2. Maint. Of existing infrastructure	yes	A	
30		3. Upgradation of IT infrastructure	yes	A	
31		4. Maint. Of sports facilities and augmentation	yes	A	
32		5. Faculty professional development	yes	A	
33		6. Green initiatives and waste management	yes	A	
34		7. Alternate energy sources	yes	A	
35		8. Expenditure incurred on maintains of physical facilities excludng salary compounds	296.06 L		
36		9. In-house student Scholarships	yes	A	
Auditors specific Observations-					
S.No	Observations				
1	Motivate student to qualify in competitive examination				
2	Motivate student to go for field projects/internships				
3					
4					
5					

Principal
 A.M. REDDY MEMORIAL COLLEGE OF ENGINEERING & TECHNOLOGY
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