

Dt: 15/06/2022

CIRCULAR

Date: 15/06/2022

Time: 04:00 PM

Venue: Principal Chamber, A.M. Reddy Memorial College of Engineering and Technology

Subject: **Internal Quality Assurance Cell Meeting** at 04:00 pm on 16-06-2022

Attendees: All the Committee Members.


You are cordially invited to attend the meeting of the Internal Quality Assurance Cell of A.M.Reddy Memorial College of Engineering & Technology was held on dated 16/06/2022 at 04:00 pm,

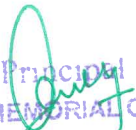
AGENDA:

- Confirmation of the Minutes of the previous meeting.
- Review of activities carried out in A.Y 2022-2023 Sem-I & Sem-II.
- To discuss about the increasing the extension activities useful to the nearby area/society.
- To take review of ERP system.
- To discuss about the placement activities by strengthening the corporate relations.
- To focus on improving teaching learning skills of the faculty.


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Narasaraopet (Mdl), Guntur, Dr.


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VINUKONDA ROAD, MASTAN REDDY NAGAR, PETLURIVARIPALEM,
NARASARAOPET PALNADU (DIST) - 522601,

CONTACT : 08647-247190.

Dt: 16-06-2022

ATTENDANCE OF IQAC MEMBERS

SL.NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr.K.N.V.R.KUMAR	Principal	Chairperson	
2	Dr.G.Bhaskar Reddy	Vice-Principal	Member	
3	Dr.Bala Murugan	Civil-HOD	Member	
4	Dr.S.Senthil kumar	EEE-HOD	Member	
5	Dr.V.Gajendra kumar	ECE-HOD	Member	
6	Dr.B.Chandrasekhar	CSE-HOD	Member	
7	Dr.D Anand Babu	AGE-HOD	Member	
8	Dr.G.Bhaskar Reddy	BS&H_HOD	Member	
9	Dr.R.Siva kumar	Assoc.Prof-ECE	Member	
10	Mr.G.Koti Reddy	Assoc.Prof-MBA	Member	
11	Mr.SriramiReddyCherreddy	Member	Manager-Deloitte	
12	Mr.P.Sudheer Kumar	Member	Alumni Co-ordinator	
13	Mr.K.Krishna Reddy	Member	NSS Co-ordinator	
14	Mr.N.Anjaneyulu	Member	Exam-Cell Chief	
15	Mr.P.Ravi Sankar	Member	AO	
16	Mr.K.Sreekar Chand	Assoc.Prof-CIVIL	IQAC Co-ordinator	

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NARASARAOPET PALNADU (DIST) - 522601,

CONTACT : 08647-247190.

Dt: 16-06-2022

MINUTES OF IQAC MEETING

The Internal Quality Assurance Cell (IQAC) meeting is held on 16th June 2022 at 04:00 PM.

The following Members have attended the meeting.

Sl.no	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr.K.N.V.R. KUMAR	Principal	Chairperson	
2	Dr.G.Bhaskar Reddy	Vice-Principal	Member	
3	Dr.Bala Muragan	Civil-HOD	Member	
4	Dr.Senthil Kumar	EEE-HOD	Member	
5	Dr.V.Gajendra Kumar	ECE-HOD	Member	
6	Dr.B.Chandrasekhar	CSE-HOD	Member	
7	Dr.D Anand Babu	AGE-HOD	Member	
8	Dr.G.Bhaskar Reddy	BS&H_HOD	Member	
9	Dr.R.Siva Kumar	Assoc.Prof-ECE	Member	
10	Mr.GKoti Reddy	Assoc.Prof-MBA	Member	
11	Mr.SriramiReddyChereddy	Member	Manager-Deloitte	
12	Mr.P.Sudheer Kumar	Member	Alumni Co-ordinator	
13	Mr.K.Krishna Reddy	Member	NSS Co-ordinator	
14	Mr.N.Anjaneyulu	Member	Exam-Cell Chief	
15	Mr.P.Ravi Sankar	Member	AO	
16	Mr.K.Sreekar Chand	Assoc.Prof-CIVIL	IQAC Co-ordinator	

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CONTACT : 08647-247190.

SUMMARY:

- The minutes of the previous meeting were reviewed and confirmed without any objections.
- The various activities carried out by the department were summerized and put before the committee members. The activities included workshop, seminars, no.of extension programmes conducted through NSS. Innovative teaching-learning techniques etc....
- Road Safety Awareness camp-Ralley etc is plan and conducted successfully for considering social responsibility of individuals.
- After taking rigorous review of existing ERP Module, all HOD's expressed need to go for Institute level designed ERP Module as all institute requirements it is proposed self designed ERP Module for integrating all academic and administrative activities. IQAC Committee members supported for the same.
- Discussed the planning about special efforts such as planning various training program such as "How to face the Interview and Aptitude test", to arrange the lecture's series for Spoken English to our Students.
- The Coordinator of IQAC, raised the point about strengthen the activities related to teaching learning enhancement. All the HOD's agreed to conduct various Faculty and Staff Development Programs.


IQAC Coordinator
IQAC

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11.10.2022

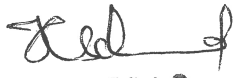
CIRCULAR

You are invited to attend the IQAC meeting on 12th October 2022 at 3:00 PM. It is advised for all members to participate in the meeting.

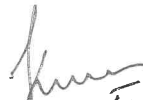
Venue: Principal Chamber, A.M. Reddy Memorial College of Engineering and Technology

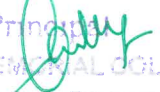
The agenda items are:

- Review of minutes of Previous IQAC Meeting.
- Action taken report on the decisions of the previous meeting.
- Review of Academic Result and Action plan for improvement.
- To provide special efforts for improving on campus placement.
- To make a regular follow up of E- governance in administration.
- To conduct the Annual Technical Event.
- Any other point with permission from the chair.


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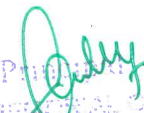
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NARASARAOPET PALNADU (DIST) - 522601,


CONTACT : 08647-247190.

Dt. 12.10.2022

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SL.NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr.K.N.V.R KUMAR	Principal	Chairperson	
2	Dr.G.Bhaskar Reddy	Vice-Principal	Member	
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Dt. 12.10.2022

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CONTACT : 08647-247190.

The chairperson welcomed the gathering and briefed about the Academics.

Resolutions:

Item-I

The chairperson has reviewed the previous meeting conducted on 16-06-2022 and discussed about the actions taken on the resolutions.

S.No	Resolutions of conducted on 16-06-2022	Action Taken
1.	To discuss about increasing the extension activities useful to the society	The various activities like road safety awareness camp, illiteracy, blood donation camp, tree plantation etc... is plan and conducted successfully for considering social responsibility.
2	To take review of ERP system	Institute plan to develop inhouse ERP Module for integrating all academic and administrative activities.
3	Review of ctivities carried out in A.Y 2022-2023 Sem-I & Sem-II	Activities conducted under skill development programme, add-on programs, guest lectures, sports and cultural activities conducted.
4.	To focus on Improving Teaching learning skills of the faculties	All faculties are using various ICT tools for teaching learning process. Faculties are encourage to attend various workshops/FDPs for improvements of faculty learning skills.

Item-2

A review of results of semester exams were taken. The result has increased marginally. It is discussed that the institute has to adapt online teaching-learning methodologies, additional teaching materials etc.... All are decided that all faculty members would design the PPT as per the guidelines.


Item-3

To provide special efforts for improving on campus placement. The various activities such as personal interview practice session, group discussion practice, easy writing session.

Item- 4

ERP is implemented in all the departments and administration for faculty profile, student data, lesson plan and administrative activities etc... All the head of the departments also emphasized

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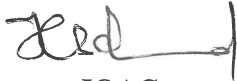
on digitization to improve the student data base such as attendance, marks statements, achievements, etc....

Item-5

Annual technical event AMR IGNITED Minds 2K23.

Item-6

It is discussed by the student representatives that placement activities need to be further enhanced by arranging activities for skill development, personality drive, resume writing, interview skills etc...



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CONTACT : 08647-247190.

Dt: 20.01.2023

CIRCULAR

An Internal Quality Assurance Cell (IQAC) meeting is proposed to be held on 21th January 2023 at 10:00 AM. All members are requested to attend the meeting without fail.

Agenda:

- Review of minutes of Previous IQAC Meeting.
- Action taken report on the decisions of the previous meeting.
- To continue the industry – institute interaction through membership & MOU's
- Review of feedback form all stakeholders - student, parent, alumni and employer.
- Improving student skills.
- To discuss the innovative processes adopted by the institution in Teaching, Learning and Evaluation.
- Any other point with permission of the chair

IQAC

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Venue: Principal's office

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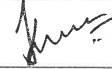

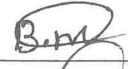
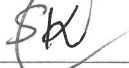
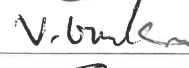

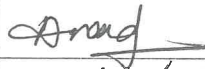
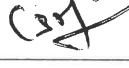
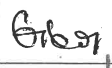

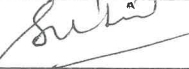

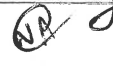
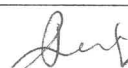
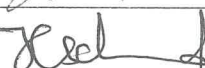
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Principal

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Dt. 21.01.2023

ATTENDANCE OF IQAC MEMBERS

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2	Dr.G.Bhaskar Reddy	Vice-Principal	Member	
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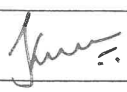


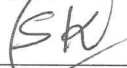
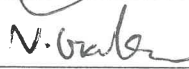

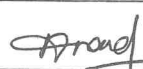

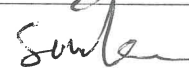
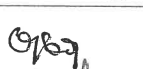

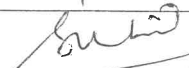

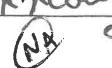
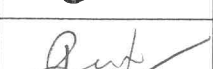
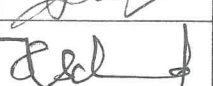

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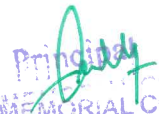
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PETLURIVARIPALEM
Narasaraopet (M.D), Guntur (D)

Dt. 21.01.2023

MINUTES OF IOAC MEETING

The Internal Quality Assurance Cell (IQAC) meeting is held on 02nd July 2022 at 10:00 AM. The following members have attended the meeting.

SL.NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr.K.N.V.R.Kumar	Principal	Chairperson	
2	Dr.G.Bhaskar Reddy	Vice-Principal	Member	
3	Dr.Bala Murugan	Civil-HOD	Member	
4	Dr.S.Senthil Kumar	EEE-HOD	Member	
5	Dr.V.Gajendra Kumar	ECE-HOD	Member	
6	Dr.B.Chandrasekhar	CSE-HOD	Member	
7	Dr.D Anand Babu	AGE-HOD	Member	
8	Dr.G.Bhaskar Reddy	BS&H_HOD	Member	
9	Dr.Siva Kumar	Assoc.Prof-ECE	Member	
10	Mr.GKoti Reddy	Assoc.Prof-MBA	Member	
11	Mr.SriramiReddyCherreddy	Member	Manager-Deloitte	
12	Mr.P.Sudheer Kumar	Member	Alumni Co-ordinator	
13	Mr.K.Krishna Reddy	Member	NSS Co-ordinator	
14	Mr.N.Anjaneyulu	Member	Exam-Cell Chief	
15	Mr.P.Ravi Kumar	Member	AO	
16	K.Sreekar Chand	Assoc.Prof-CIVIL	IQAC Co-ordinator	


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Resolutions:

Item-1

The chairperson has reviewed the previous meeting conducted on 12th October 2022 and discussed about the actions taken on the resolutions.

S.No	Resolutions of meeting conducted on 12 th October 2022	Action Taken
1	Review of academic result and action plan for improvement	It is discussed that the institute has to adopt online teaching learning methodologies, additional teaching materials etc...
2.	To provide special efforts for improving on campus placements.	Various activities such as personal interview practice session, group discussion, Jam session, easy writing session, aptitude and reasoning sessions.
3	E- Governance in administration	ERP is implemented in all the departments and administration for faculty profile, student data, lesson plan and administrative activities etc...
4	Annual Technical Event	In annual technical event we invited students of institutes to provide the exposure and to build a bond between our associated institutes.
5.	Faculty Appraisal	The faculty appraisal has been completed.

Item-2

One of the member raised the point towards enhancement of the industry – institute interactions by increasing memberships and MOU's. this will be useful for students as well as for institutional overall growth.

Item-3

Its need to float programmes to empower students in making presentations, facing interviews etc.

Item-4

The chairperson reviewed the PAQIC/DAC meetings conducted.

Item-5

All the department heads to share their innovations in teaching learning process.

Principal

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Web : www.amreddyengineering.ac.in

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VINUKONDA ROAD, MASTAN REDDY NAGAR, PETLURIVARIPALEM,

NARASARAOPET PALNADU (DIST) - 522601,

CONTACT : 08647-247190.

Item-6

It is necessary to initiate activities in view of NAAC accreditation process.

Department level, criterion wise committees are formed and the work has been initiated.

[Handwritten Signature]
IQAC

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[Handwritten Signature]
Principal
PRINCIPAL

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[Handwritten Signature]
Principal

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