

Estd : 2007

# A.M. REDDY MEMORIAL COLLEGE OF ENGINEERING AND TECHNOLOGY

(Autonomous)

Approved by AICTE New Delhi, Permanently Affiliated to JNTU - Kakinada, Accredited by NAAC

Recognized by UGC 2(f), An ISO Certified 9001:2015

Vinukonda Road, Petturivaripalem, Narasaraopet, Palnadu District, Andhra Pradesh - 522 601.



## STUDENTS GRIEVANCES REDRESSAL COMMITTEE-2025-26

### **Purpose**

To provide a transparent, responsive, and student-friendly mechanism for addressing academic, administrative, and personal grievances in a timely and fair manner.

### **Functions**

- Receive and review grievances submitted by students, faculty, or staff
- Investigate complaints and ensure impartial resolution
- Maintain confidentiality and sensitivity in handling cases
- Coordinate with relevant departments for corrective action
- Monitor resolution timelines and ensure compliance
- Promote awareness of grievance procedures and rights
- Submit periodic reports to the Principal and regulatory bodies

### **Objectives**

- **Timely Resolution**  
Ensure that all grievances are addressed within a defined timeframe.
- **Fairness & Transparency**  
Uphold impartiality and clarity in the redressal process.
- **Student Empowerment**  
Encourage students to voice concerns without fear or hesitation.
- **Institutional Accountability**  
Strengthen trust between administration and stakeholders.
- **Preventive Action**  
Identify recurring issues and recommend systemic improvements.



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## Committee Composition

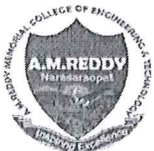
S. No.	Name	Designation	Role in Committee
1.	Dr. Ch. Mallikarjun	Principal	Chairman
2.	Mrs. P.V. Padmavathi	Administrative Officer	Member
3.	Mr. P S K Ganesh	HOD – ECE	Member
4.	Mr. A.Anand Kumar	HOD – CSE	Member
5.	Dr.K.Krishna Reddy	HOD – EEE	Member
6.	Mr. Vijay Kumar	HOD – MECH	Member
7.	Mr.M.E.Prasad	HOD – CYBER	Coordinator
8.	Dr. G. Bhaskar Reddy	HOD – H&S	Member
9.	Mr. Ch. Chinna Babu	HOD – AG	Member
10.	Mrs.T.Deepthi	Student Affairs Coordinator	Member Secretary
11.	Ms.B.ramy	Student – Third Year CE	Student Representative
12.	Mr.A.Ramu	Student – Final Year ECE	Student Representative

## Meeting Frequency

- **Biannual Meetings:** One at the beginning and one mid-year
- **Emergency Meetings:** Convened immediately upon serious complaints

## Reporting & Documentation

- **Minutes of Meeting (MoM):** Recorded for every meeting with attendance, agenda, and resolutions



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- **Grievance Logs:** Documented complaints, actions taken, and resolution timelines
- **Resolution Reports:** Submitted to Principal and regulatory bodies
- **Awareness Records:** Sessions conducted to educate students on grievance procedures

Principal

PRINCIPAL  
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ENGINEERING & TECHNOLOGY  
(AUTONOMOUS)  
PETLURIVARIPALEM,  
NARASARAOPET (MD), PALNADU (DT) - 522601