A.M. REDDY MEMORIAL COLLEGE OF ENGINEERING AND TECHNOLOGY
(Autonomous)
Approved by AICTE New Delhi, Permanently Affiliated to JNTU - Kakinada, Accredited by NAAC
Recognized by UGC 2(f), An ISO Certified 9001:2015
Vinukonda Road, Petlurivaripalem, Narasaraopet, Palnadu District, Andhra Pradesh - 522 601.

Estd : 2007

IT INFRASTRUCTURE COMMITTEE-2024-25

Purpose

To plan, oversee, and ensure the robustness, security, and strategic development of the institution's IT infrastructure, enabling seamless academic, administrative, and research operations.

Functions

➢ Assess current IT infrastructure needs and plan for future technological requirements.

➢ Recommend procurement of hardware, software, and network resources.

➢ Ensure network security, data integrity, and compliance with IT policies.

➢ Monitor the performance and uptime of critical IT systems and services.

➢ Facilitate the integration of new technologies into the academic curriculum.

➢ Address grievances and suggestions related to IT facilities from students and staff.

➢ Plan and oversee IT infrastructure-related training and awareness programs.

➢ Collaborate with other committees for digital initiatives and cybersecurity awareness.

Objectives

➢ **Reliable & Scalable Infrastructure**

Ensure a high-availability IT environment that supports institutional growth.

➢ **Cybersecurity & Data Protection**

Safeguard institutional and user data against threats and ensure privacy compliance.

➢ **Strategic IT Procurement**

Ensure cost-effective and future-proof acquisition of technology assets.

➢ **User Support & Training**

Empower students and staff to effectively utilize IT resources.

➢ **Innovation & Digital Enablement**

Foster an environment that leverages technology for enhanced learning and administration.

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Committee Composition

S. No.	Name	Designation	Role in Committee
1.	Dr. Ch. Mallikarjun	Principal	Chairman
2.	Mrs. P.V. Padmavathi	Administrative Officer	Member
3.	Mr. P S K Ganesh Kumar	HOD – ECE	Member
4.	Dr. M. Anand Kumar	HOD – CSE	Member
5.	Dr.K.Krishna Reddy	HOD – EEE	Member
6.	Mr. Vijay Kumar	HOD – MECH	Member
7.	Dr. M.E.Prasad	HOD – CYBER	Member
8.	Dr. G. Bhaskar Reddy	HOD – H&S	Member
9.	Mr. N.Hanumantha Rao	Student Affairs Coordinator	Member Secretary
10.	Ms. B. Sravani	Student – Final Year CSE	Student Representative
11.	Mr. M. Sandeep	Student – Final Year MECH	Student Representative

Meeting Frequency

- **Quarterly Meetings:** To review performance, address ongoing issues, and plan upgrades.
- **Project-based Meetings:** Convened as needed for specific procurement or implementation projects.

Reporting & Documentation

- **Minutes of Meeting (MoM):** Recorded for every meeting with decisions and action items.
- **IT Infrastructure Status Reports:** Regular reports on network health, server uptime, and system performance.
- **Procurement Proposals:** Documentation for hardware/software acquisitions with justifications.
- **Incident Reports:** Documentation of major IT outages or security breaches and resolutions.